

**MARWADI SAMMELAN'S**  
**B.M.RUIA GIRLS' COLLEGE**  
 ESTB. 1958  
 AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(ACADEMIC YEAR 2018-19)**

**ACTION TAKEN REPORT: 2018-19**

<b>Plan of Action</b>	<b>Achievements</b>
<ul style="list-style-type: none"> <li>• Apply to NAAC for 3<sup>rd</sup> Cycle of Assessment and Accreditation under revised framework.</li> <li>• Planning, Preparation and Submission of IIQA and SSR.</li> </ul>	<ul style="list-style-type: none"> <li>• The IQAC initiated the process for Registration of the Higher Education Institution (HEI) on NAAC Portal on 30<sup>th</sup> August, 2018.</li> <li>• The Institutional Information for Quality Assessment (IIQA) was prepared and submitted on 8<sup>th</sup> September, 2018 to NAAC from HEI Login Portal.</li> <li>• Criterion-wise distribution of duties and responsibility to Faculty to ensure efficient management, organising documentation and preparing Self Study Report with information and data for five years i.e. 2013-14; 2014-15; 2015-16; 2016-17 and 2017-18.</li> <li>• Self Study Report and filled Data File templates as per NAAC revised framework were submitted on 6 December, 2018 on HEI Portal.</li> <li>• Student Satisfaction Survey (SSS) was initiated by NAAC on 6<sup>th</sup> December, 2018.</li> <li>• The Data Validation and Verification (DVV) process was successfully completed and SSR was updated after inputs from DVV process. The Pre-Qualification stage was successfully passed on 12<sup>th</sup> February, 2019.</li> <li>• NAAC Peer Team visited the college on 30<sup>th</sup> April and 1<sup>st</sup> May, 2019. The Peer Team comprised of 3 members namely, Chairperson – Dr. Aisha M Sheriff, Vice Chancellor (in-</li> </ul>

	<p>charge) University of Mysore; Member Coordinator – Dr. Ratna Kumari Bandila, Professor in Economics, Centre for Women’s Studies, Andhra University; Member – Dr. Ketaki Sheth, Principal, Bhikabhai Jivabhai Vanijya Mahavidyalaya.</p> <ul style="list-style-type: none"> <li>• NAAC declared the Grade Sheet, Peer Team Report, Peer Team Metric wise Score Report and Graphical representation based on Quantitative (Q<sub>n</sub>M) and Qualitative (Q<sub>i</sub>M) Metrics, on 20<sup>th</sup> May, 2019. The college was awarded with ‘B+’ Grade and CGPA 2.62 on a four point scale. On 19<sup>th</sup> July, 2019 the college received the Certificate of Accreditation from NAAC, Certificate number ‘EC(SC)/40/RAR/MHCOGN10944’ dated: May 20, 2019, valid up to May 19, 2024.</li> </ul>
<p>Conduct guest lectures, workshops, training sessions and invite experts and eminent resource persons to guide on qualitative and quantitative metrics for preparing SSR and submitting to NAAC under the new revised framework of Assessment and Accreditation</p>	<ul style="list-style-type: none"> <li>• Prof. Venkatramani Ex-Registrar, Padmashree Dr. D.Y. Patil University guided and answered doubts and queries of staff regarding the Qualitative and Quantitative metrics, DVV process and Peer Team Visit as per NAAC revised framework of Assessment and Accreditation.</li> <li>• Dr. Smriti Bhosle, Principal, LJNJ College, was invited as the eminent Resource Person for the Guest lecture organized for teaching and non-teaching staff on 28<sup>th</sup> February, 2019 for Documentation and Preparation for NAAC Peer Team Visit as per the new revised framework of Assessment and Accreditation.</li> <li>• Prof. Venkataramani was invited on 21<sup>st</sup> April, 2019 for further guidance and expertise on preparation and documentation for Peer Team Visit.</li> </ul>
<p>Planning and execution of Academic calendar</p>	<ul style="list-style-type: none"> <li>• The academic calendar was planned as per the Term calendar given by the University. The Tentative Calendar for Internal Exams, Project/ Assignment submission, Presentations/ Viva dates, etc. were declared and uploaded on the college website. Departments and Committees submitted the</li> </ul>

	<p>Programmes, workshops, guest lectures, co-curricular and extra-curricular activities, events, competitions, industrial visits, add-on courses, etc. proposed to be conducted during the academic year 2018-19.</p> <ul style="list-style-type: none"> <li>The Teachers submitted the Lesson Plan, Individual and Departmental Time Table for academic year 2018-19. The Internal Exams were conducted as per the Examination schedule given.</li> </ul>
Introduce Certificate Courses/ Add-on Courses/ Value added Courses	<ul style="list-style-type: none"> <li>Statistical Analysis using MS Excel was conducted on 5<sup>th</sup> February, 2019.</li> <li>Competitive Exam Training was conducted from 8<sup>th</sup> April, 2019. 7 students enrolled for the course.</li> </ul>
Collection and Analysis of Feedback from Students, Teachers, Employers, Alumni and Parents.	<ul style="list-style-type: none"> <li>Feedback on Teaching-Learning process and syllabus were collected from students, Teachers, Employers, Alumni and Parents. Feedback analysis and results were conveyed to the teachers which helped them to improve their teaching skills</li> <li>Students requested to conduct Competitive Exam Training which was conducted from April, 2019.</li> </ul>
Organise Workshops, Seminars for Teaching and Non-Teaching Staff	<ul style="list-style-type: none"> <li>State level Workshop on Content Analysis and Question Bank for B.Com II – Sem III Revised Syllabus of SNTT Women’s University for Commerce III- Principles of Marketing and Customer Relationship Management; Advertising – Introduction to Advertising was organized on 17 July, 2018.</li> </ul>
Organize Skill Development workshops for students	<ul style="list-style-type: none"> <li>Antarang Soft Skill Training Programme was conducted from 10 October to 22 November, 2018.</li> <li>Department of Hindi organized one day Workshop on ‘Hindi Computing Evam Hindi Mein Rojgar Ki Sambhavnayein’ on 15<sup>th</sup> January 2019, Dr. Vijaykumar Malhotra (Retired Rajbhasha Adhikari Rail Mantralaya Bharat Sarkar) was the Resource Person.</li> <li>Research Methodology Workshop on "Formulation of Questionnaire" by Prof. Dr. Veena Devasthali, Former Head,</li> </ul>

	<p>Department of Economics, SNTD Women's University, Mumbai, was by Department of Commerce on September 22, 2018.</p> <ul style="list-style-type: none"> <li>• Research Methodology Workshop on "Selection of Research Topic and Preparation of Research Proposal" was organised on 17<sup>th</sup> September 2018. The Resource Person was Dr. Shubhangi Kulkarni, M. Com Coordinator, M.M.P. Shah Women's College, Matunga.</li> </ul>
<p>To encourage students to present and publish Research papers and participate in College, University, State and National level Competitions.</p>	<ul style="list-style-type: none"> <li>• Ms. Rukhsana Rokadia (M.A. Economics Part I), Ms. Kavita Valmik (M.A. Economics Part I), were awarded the First Prize for presenting a research paper on "Women Achievers and Media: Nobel Peace Prize Winners", under the guidance of Ms. Swati Vaidya. Paper presented at Intercollege Students'</li> <li>• Research Paper Presentation Competition, hosted by B M Ruia Girls' College, Gamdevi. April 27, 2019: Ms. Rukhsana Rokadia (M.A. Economics Part I), Ms. Kavita Valmik (M.A. Economics Part I) were awarded as the Best Research Paper in the Students category for presenting a research paper on "Consumers' Feedback on the First Ever Railway Station Cafeteria with Fully Digitized Cooking: Food for Thought" under the guidance of Ms. Swati Vaidya. Paper presented at International Conference on "New Horizon in Business and Economics in the Light of Digital World", organized by NKES Degree College of Arts, Commerce &amp; Science, Mumbai.</li> <li>• 4 M.Com II students participated and presented research papers at the One Day International Multi-Disciplinary Conference on "World Road to Cashless Economy" organised by Clara's College of Commerce in collaboration with University of Mumbai and India Accounting Association (IAA), on 16th March, 2019. The students</li> </ul>

	<p>research papers were published in peer reviewed Journal 'International Journal of Advanced and Innovative Research'.</p> <ul style="list-style-type: none"> <li>• Department of Hindi organized Hindi Saptah from 8<sup>th</sup> September to 15<sup>th</sup> September 2018 and organized various competitions</li> </ul> <p>Inter-Collegiate Essay Writing Competition (Nibandh-Lekhan Pratiyogita) Topic- 'AarakshnDeshki Ekta KeLiyeAbhishap Hai.'</p> <p>Inter-Collegiate Debate Competition (Vad-Vivad Pratiyogita), Topic- "Stri Suraksha keliyeParamprikMansikta Mein BadlavJaroori Hai'</p>
<p>Increase extension activities and outreach programmes in collaboration with Government and Non-Government Organisations.</p>	<ul style="list-style-type: none"> <li>• Extension activities, Health Awareness Programmes, Swachh Bharat Abhiyan, etc. were conducted during 2018-19</li> <li>• Pulse Polio Immunization Programme in association with BMC 'D' ward</li> <li>• Thalassemia Minor Screening Camp in association with Rotary Club of South Mumbai</li> <li>• Eye Check-up Camp - KARM NGO</li> <li>• Awareness Programme on Menstrual Hygiene and Free Distribution of Sanitary Napkins by Indian Red Cross Society</li> <li>• 'Swachata Se DivyataTak', Beach Cleaning Drive, under Youth Awareness Programme organized by Sathya Sai Seva Organization at Dadar Beach.</li> <li>• Disaster Management Programme by Mr. M. A. Aware, Dy. Controller Civil Defence, Greater Mumbai.</li> <li>• Yoga Workshop - Swami Vivekanand Kendra</li> <li>• Community Service during NSS Special Camp was conducted from 7-13 December, 2018 – in Adopted Village - Umroli near Palghar Shramdaan, Cleanliness Drive Programmes, Workshop on Disaster Management, Guest lecture on Consumer Awareness and Legal Rights,</li> </ul>

	<p>Workshop on Self defense, Environment awareness Programme, Street Play on Environment Issues, Awareness on Voters Right, Workshop on Scientific Temperament, etc.</p>
MoUs with reputed institutions	<ul style="list-style-type: none"> <li>• Signed MOU on 24 January, 2019 for two years i.e., 2018-19 and 2019-20, with Maniben Nanavati Women's College, Post Graduate Department of Commerce to organize Inter-college Faculty Exchange and Student Development Programmes.</li> </ul>
Encourage Faculty to pursue research, Minor & Major projects, publish Research papers in UGC Approved Journals and in reputed National and International Journals/ Books, participate in Seminars and Conferences.	<ul style="list-style-type: none"> <li>• Teachers published Research Papers in UGC Approved Journals.</li> <li>• Faculty participated and Presented papers in National and International Conferences and Workshops.</li> </ul>
Financial assistance to needy students	<ul style="list-style-type: none"> <li>• Management provided financial assistance to needy students.</li> </ul>
To organize Industrial/ Educational/ Environmental Visits	<ul style="list-style-type: none"> <li>• Visit to US Consulate Library on 07<sup>th</sup> September, 2018.</li> <li>• Industrial Educational Visit to Jodhpur-Jaisalmer at Rajasthan on 24<sup>th</sup> December 2018 to 29<sup>th</sup> December 2018 – They visited Dainik Bhaskar Group and Channel News 24, Mehrangarh Fort, Umaid Bhavan Palace, Patwaonki Haveli, Gadisar Lake, and Sam dunes camp.</li> <li>• Industrial Visit to Bisleri Factory, Andheri on 7<sup>th</sup> and 12<sup>th</sup> February, 2019.</li> <li>• Educational Visit to SEBI on 8<sup>th</sup> February 2019</li> <li>• Educational visit to National Institute of Securities Markets (NISM), Navi Mumbai on 12<sup>th</sup> February 2019.</li> <li>• Educational visit to BSE Brokers Forum on 11 March, 2019.</li> <li>• Theatre visit to Sathaye college was organized.</li> </ul>