

Department of English

Report

Academic Year 2021 – 2022

Faculty Achievements

Dr. Kavita Patil, Assistant Professor of English

Coordinator

- Coordinated and organised a guest lecture (a college-level curricular activity) titled "Reading and Reading Stories: A Discussion on The Inner Courtyard, Short Stories by Indian Women," on Saturday, 16th October, 2021, at 11.30 am for the B.A and B.Com students. Resource Person: Dr. Pandurang Barkale, Head and Assistant Professor, Department of English, S.N.D.T College of Arts and S.C.B. College of Commerce and Science for Women, Churchgate, Mumbai. 59 students and 3 faculties attended the guest lecture and actively participated in the discussion following it.
- Conducted a workshop on 'Common Grammar Errors' for B.A and B.Com students to revise their writing skills of the students as they were going to face written exams in an offline mode after the gap of 2 years. The workshop was organised on March 29, 2022, in room no. 2. The resource person was the only faculty herself- Dr. Kavita Patil, Assistant Professor of English. A total of 44 students actively participated in the workshop. Of which 30 students attended in offline mode and 14 students attended in an online mode.

Marathi Publications

- Published an article in Marathi titled "Anaidhikata ani Bhashantar: Baburao Bagulanchi Katha" in an online Marathi Newspaper *The Wire Marathi* on August 28, 2021. To check the article online: <https://marathi.thewire.in/short-story-of-baburao-bagul-and-problems-in-translation-of-dalit-literature>

- Invited as a Writer-Critic by the Maharashtra Rajya Marathi VishwakoshNirmiti Mandal- Vishwasahitya Dnyanmandal, Maharashtra Sahitya Parishad, Pune on 27th April, 2021, to contribute entries on Russian Literature. Published an article in Marathi on a Russian Writer- ‘Andrei Bely’ on September 1, 2021, in *Marathi Vishwasahitya Kosh* (Marathi World Literature Encyclopaedia). To check the article: <https://marathivishwakosh.org/55343/>

Presentations

- Presented a research paper titled “Translating Destitution: ‘Common Sense’ Reading of Marathi Dalit Literature” on 5th March, 2022 in A Virtual Three- day International Conference on *Comparative Literature: Frames, Methods and Practice* organised by the Department of English and Department of Marathi, S.N.D.T. Women’s University and Calcutta Comparatists 1919, on 4th-6th March, 2022.

MOOCs

- Successfully completed an online non-credit course titled “Teach English Now! Teaching Language Online” with a grade achieved 95.05% authorised by Arizona State University, United States of America and offered through MOOCs platform ‘Coursera’ on December 18, 2021. Verify at <http://coursera.org/verify/RBV6ATE93M4X>. Received e-certificate on December 19, 2021.

Faculty Development Programmes

- Successfully completed the 12 weeks SWAYAM- NPTEL-AICTE Faculty Development Programme, funded by the Ministry of HRD, Government of India, from July-October 2021 in “American Literature and Culture” with a consolidated score of 88%. To validate and check scores: <http://nptel.ac.in/noc>
- Participated in A One Week Faculty Development Programme on “Literary Theory and Criticism” under UGC STRIDE Component- I (Research and Capacity Building) between 23 and 28 August 2021, organised (online) by the Department of English, K. R. T. Arts, B. H. Commerce and A.M Science College, Nashik (Maharashtra).
- Obtained ‘O’ Grade in the National Faculty Development Programme on “*Making Online and Blended Learning Effective in light of NEP 2020*” organised during September 3-9, 2021 (One-week Online Full-time) by the Department of Educational Technology, Teaching Learning Centre, Pandit Madan Mohan Malviya National Mission on Teachers and Teaching, S.N.D.T Women’s University, Mumbai.

Conferences/Symposiums/Seminars/Webinars

International

- Attended A Virtual Three-day International Conference on *Comparative Literature: Frames, Methods and Practice* organised by the Department of English and Department of Marathi, S.N.D.T. Women's University, Mumbai and Calcutta Comparatists 1919, Kolkata on 4th-6th March, 2022.
- Participated in the Online International Seminar on *Translation as Reconstruction: Issues of Self, Canon, History and Memory in India* organised by the Department of Translation Studies, The English and Foreign Languages University, Hyderabad held from 9th-12th May, 2022.

National

- Attended the Day 11 of the National Webinar Series on “National Education Policy 2020: Prospects and Challenges in Higher Education - A Roadmap for Transforming Higher Education” organised by Department of Commerce in association with Internal Quality Assurance Cell of B. M. Ruia Girls' College and Sitaram Deora Institute of Management Studies, Mumbai on June 17, 2021.
- Attended Day 12 of the National Webinar Series on “National Education Policy 2020: Prospects and Challenges in Higher Education- Leveraging Technology and Media for Educational Reforms” organised by B.C.A and B.A (Mass Media) in association with the Internal Quality Assurance Cell of B.M. Ruia Girls' College and Sitaram Deora Institute of Management Studies, Mumbai on June 29, 2021.
- Attended the Day 13 of the National Webinar Series on “National Education Policy 2020: Prospects and Challenges in Higher Education” organised by the Academic Committee and Women Development Cell in association with the Internal Quality Assurance Cell of B. M. Ruia Girls' College and Sitaram Deora Institute of Management Studies, Mumbai on August 3, 2021.
- Attended first guest lecture of the National Guest Lecture Series on “Tulsi ke Hiya Heri” organised by the Department of Hindi in association with IQAC on August 14, 2021 on the occasion of ‘Tulsi Jayanti’.
- Participated in a National Webinar on “*Nation, Identity and Literature: Reflections on India's 75 Years of Independence*” organised by the Department of English, Symbiosis College of Arts and Commerce, Pune on January 29, 2022.
- Participated in One Day National Webinar on *Dimensions and Conventions of Elizabethan Stage and Theatre* organised by the Department of English, Hazi A. K. Khan College, Hariharpara, Murshidabad, West Bengal on May 28, 2022.

College

- Attended ‘Covid 19 Vaccine Awareness Programme’ on July 3, 2021, organised by the Department of Hindi in association with IQAC of B. M. Ruia Girls' College, Mumbai.

Report

PART A

Guest Lectures and Workshops

- Organized A Guest Lecture (a college-level curricular activity) titled "Reading and Reading Stories: A Discussion on *The Inner Courtyard, Short Stories by Indian Women,*" on Saturday, 16th October, 2021, at 11.30 am for the B.A and B.Com students on the google meet platform. Google Meet Link: <http://meet.google.com/dox-zixa-zvv>. The Resource Person of the guest lecture was Dr. Pandurang Barkale, Head and Assistant Professor, Department of English, S.N.D.T College of Arts and S.C.B. College of Commerce and Science for Women, Churchgate, Mumbai. The short story collection "The Inner Courtyard: Stories by Indian Women" has been prescribed in the syllabus of B. A. I, B.A II and B.Com III classes. All these short stories deal with women empowerment and gender issues in India. 59 students and 3 faculties attended the guest lecture and actively participated in the discussion that followed it.



Meet - A Guest Lecture Org...
meet.google.com/dox-zixa-zv?authuser=2

REC Kavita Patil is presenting

Objectives of the paper

Objectives : By the end of this semester, the student should be able to:

1. Write sales letters and draft representations.
2. Prepare Questionnaires and conduct market surveys.
3. Critically respond to and write about gender related issues.

Topic	Weightage %	Lectures
Developing reading, analytical and linguistic skills and sensitising the student to gender issues through the study of short stories. Stories 1, 3, 5, 8 and 9 from The Inner Courtyard.	50	30
Business Correspondence; Drafting Representations. Sales letters – theory and practice	25	15
Business Requirements; Market survey (theory) and preparing questionnaires.	25	15

Prescribed Text:
The Inner Courtyard – edited by Lakshmi Holmstrom, Rupa Publications, 2008

11:54 | A Guest Lecture Organised by Core Comp...

REC Kavita Patil is presenting

Feminism

Feminism:
Feminism is an interdisciplinary approach to issues of equality and equity based on gender, gender expression, gender identity, sex, and sexuality as understood through social theories and political activism

The feminist movement
The feminist movement refers to a series of Social movements and Political campaigns for reforms on women's issues created by the inequality between men and women. Such issues are women's liberation, reproductive rights, domestic violence, maternity leave, equal pay, women's suffrage, sexual harassment, and sexual violence.

Feminism has to serve the interests of all those it relies on to sustain it or it risks becoming a movement with no purpose for most, and an outright weapon against those it claims to represent.

Limitation of Mainstream Feminism

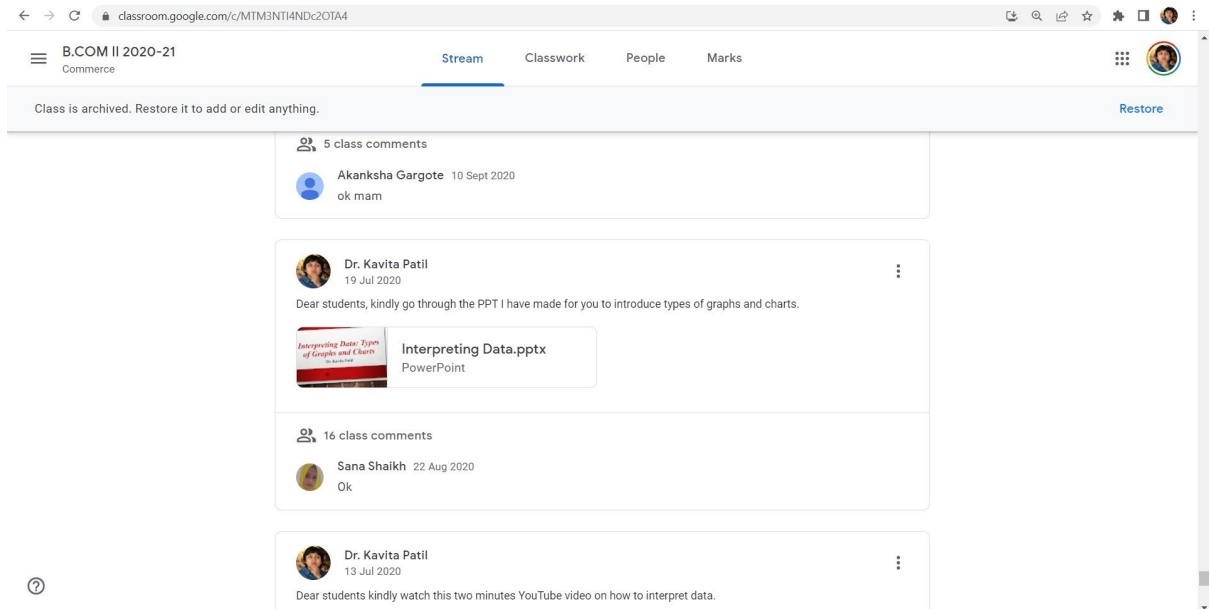
- Cultural factors such as gender, class, race, sexual orientation, physical ability and ethnicity influence the forms of and degree to which different women experience oppression.
- Mainstream feminism has sidelined and silenced many women in its tenure; women of color, lesbians, low-income women, trans women etc.

10

12:09 | A Guest Lecture Organised by Core Com...

- Conducted a workshop in hybrid mode (offline as well as online) on 'Common Grammar Errors' for B.A. and B.Com students to revise their writing skills of the students as they were going to face written exams in an offline mode after the gap of 2 years. The workshop was organised on March 29, 2022, in room no. 2. The resource person was the lone faculty of English in the college herself- Dr. Kavita Patil, Assistant Professor of English. A total of 44 students actively participated in the workshop. Of which 30 students attended in offline mode and 14 students attended in an online mode.

- The faculty conducted a workshop on “Types Graphs and Charts’ through PPT to introduce and revise the types of charts and graphs as a basis of ‘Data Interpretation’ on September 11, 2021 in B. Com II class. The faculty also posted her PPT on Google Classroom.



PART B

Faculty-made Open Educational Resources

Dr. Kavita Patil made 11 OERs for the learners to aid their learning.

- The faculty made a PPT on “Types of Graphs and Charts’ and posted it on Google Classroom of B. Com II class on September 11, 2021.

Link of OER:

https://drive.google.com/file/d/1A_HVIUiTqcMidd0UXv_cyGq2P913TSL1/view?usp=drive_web&authuser=0

- On September 15, 2021, on B.A. II Google Classroom the faculty posted a PDF of the sticky notes based on the short story “The First Party” by Attia Hosain which the faculty made using Jam Board with the help of keywords the students wrote in the Google Meet Chatbox during her lecture on September 13, 2021.

Link of OER:

https://drive.google.com/file/d/1rfcDY2x_lk9qCRZONosCsyRcAAzPhI3Z/view?usp=drive_web&authuser=0

- On September 22, 2021, posted the link to a video for the students based on the topic "Countable and Uncountable Nouns" which they watched in lecture the same day. Link of OER: <https://screencast-o-matic.com/watch/cYft6pA7DS>
- On September 15, and September 18, 2021, the faculty posted an audio podcast consisting of an introduction to Kamala Das and her story "Summer Vacation" in her voice on B.A. II and B.Com III Google Classrooms respectively.

Link of OER: <https://anchor.fm/kavita-patil611/episodes/Summer-Vacation-by-Kamala-Das-e17d04j>

- On September 30, 2021, the faculty posted the Infographic on Prepositions on B.A. II Google Classroom the faculty prepared for students using the Infographic app.

Link of OER:

https://drive.google.com/file/d/1liKo38XisLL0hbhHcERb3qknbQQkey7u/view?usp=drive_web&authuser=0

- On January 19, 2022, the faculty posted an Audio Podcast explaining Shashi Deshpande's short story "My Beloved Charioteer" on B.A. II Google Classroom.

Link of OER:

https://drive.google.com/file/d/1rYxNGBSB4OnviPUXW6y8A3VI1bspzHHV/view?usp=drive_web&authuser=0

- On September 11, 2021, the faculty posted the link to a concept map that the faculty drew based on the list of keywords the students picked up from the short story "The Meeting Pool" by Ruskin Bond in her lecture on the same day.

Link of OER: https://lucid.app/lucidchart/a407d04e-f1c6-48f4-921f-a32379d26dd8/edit?viewport_loc=-238%2C100%2C2560%2C1072%2C0_0&invitationId=inv_439887f0-f069-4e72-b9ee-bce7f53aba59

- On September 13, 2021, the faculty posted the link to an audio podcast consisting of an introduction to the writer Ruskin Bond and his story "The Meeting Pool" which the students listened to in her lecture the same day on B.A. III Google Classroom.
- On September 18, 2021, the faculty posted a link to an audio podcast introducing the story "Green Parrots in a Cage" by Gopi Gauba in the faculty's voice on B.A. III Google Classroom.

Link of OER:

<https://anchor.fm/kavita-patil611/episodes/Green-Parrots-in-a-Cage-by-Gopi-Gauba-e17fs55>

- On September 18, 2021, the faculty posted the PDF of Jam Board having sticky notes based on the list of keywords the students picked up from the short story "Green Parrots in a Cage" by Gopi Gauba in her lecture on the same day.

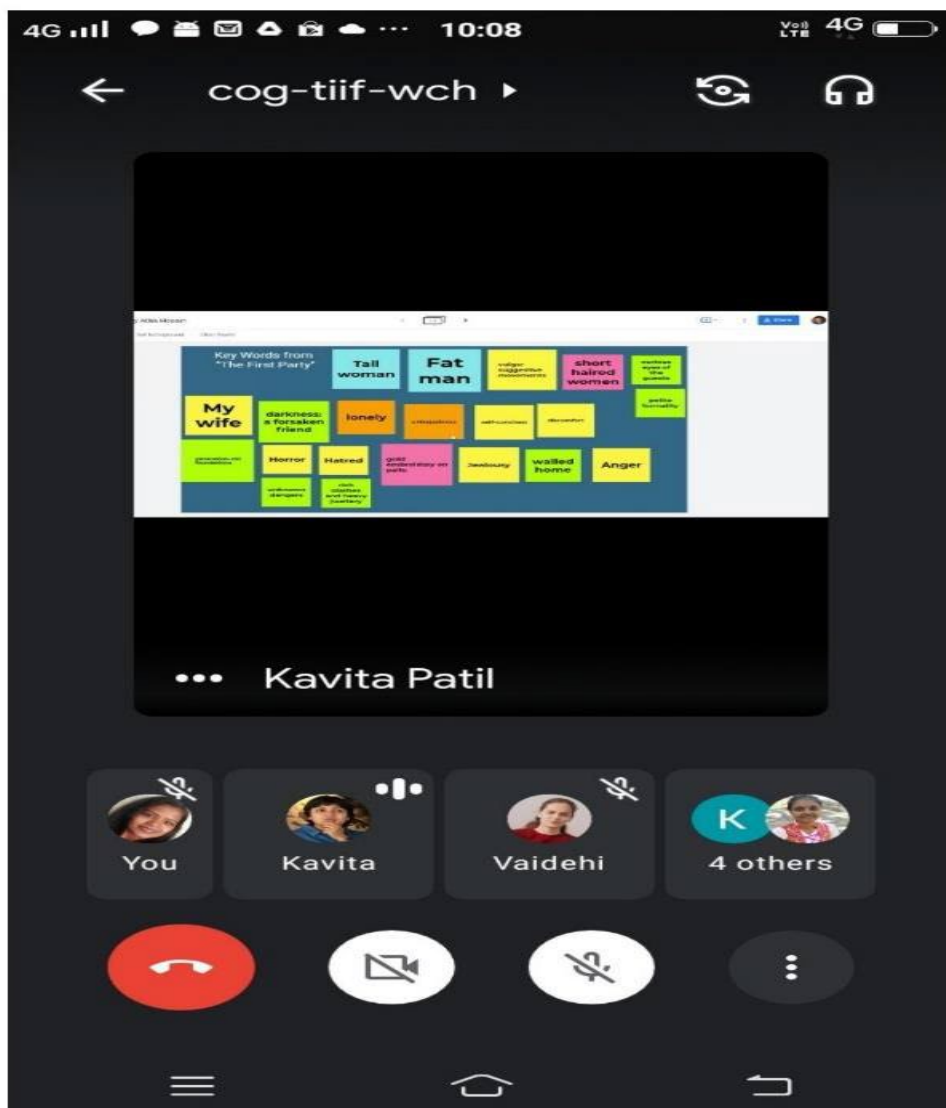
Link of OER:

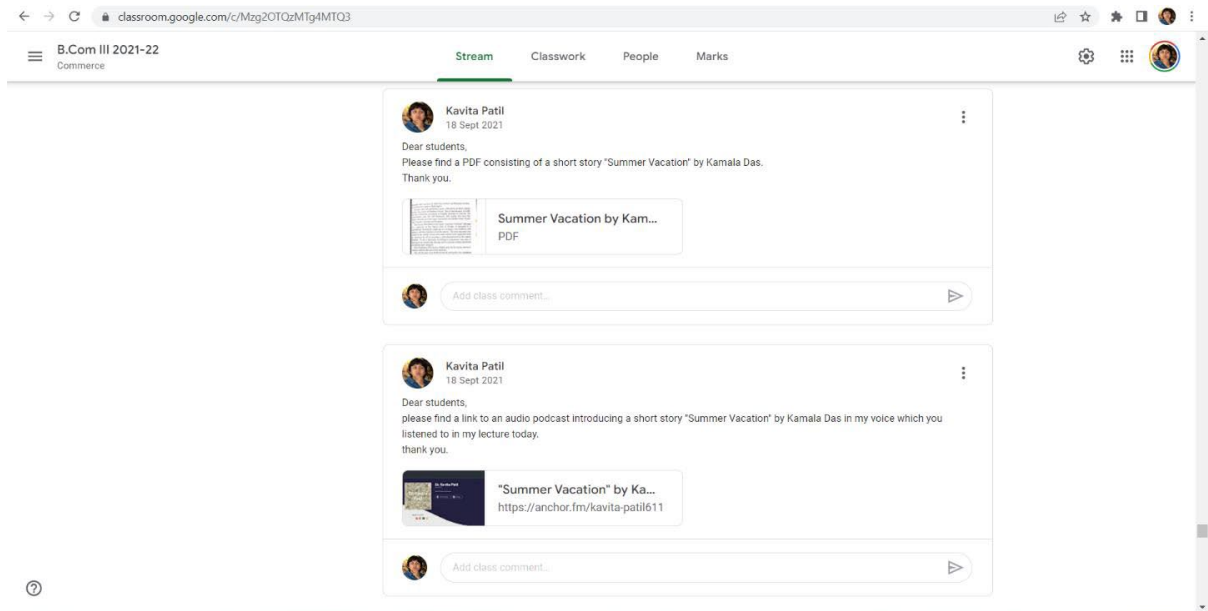
https://drive.google.com/file/d/1eK_79v2uV1fUvZEszqREonxzMWtJkSGk/view?usp=drive_web&authuser=0

- On September 24, 2021, the faculty posted an Infographic: "Objectives of Communication." This infographic helped the students to remember the list of objectives.

Link of OER:

https://drive.google.com/file/d/1V0L0HhRyAVW06uJNA_AyrGSqA7Y4x1WV/view?usp=drive_web&authuser=0





PART C

Movie Screenings

1. 'English Vinglish'

This movie was screened for B.A. I class on September 8, 2021, followed by a group discussion. The purpose of screening this film was to inspire students to overcome the fear of speaking English in public and the various ways to improve English language skills. Overall, 12 students attended the screening. The faculty paid rupees 50/- as rent on YouTube.

2. 'Train to Pakistan'

This movie was screened in B.A. III class on September 24, 2021, followed by a discussion. The movie "Train to Pakistan" is an adaptation of Indian writer Kushwant Singh's English novel "Train to Pakistan" based on the theme of Partition which is also a theme of the short story "Green Parrots in a Cage" prescribed in B.A III syllabus. Overall, 08 students attended the screening.

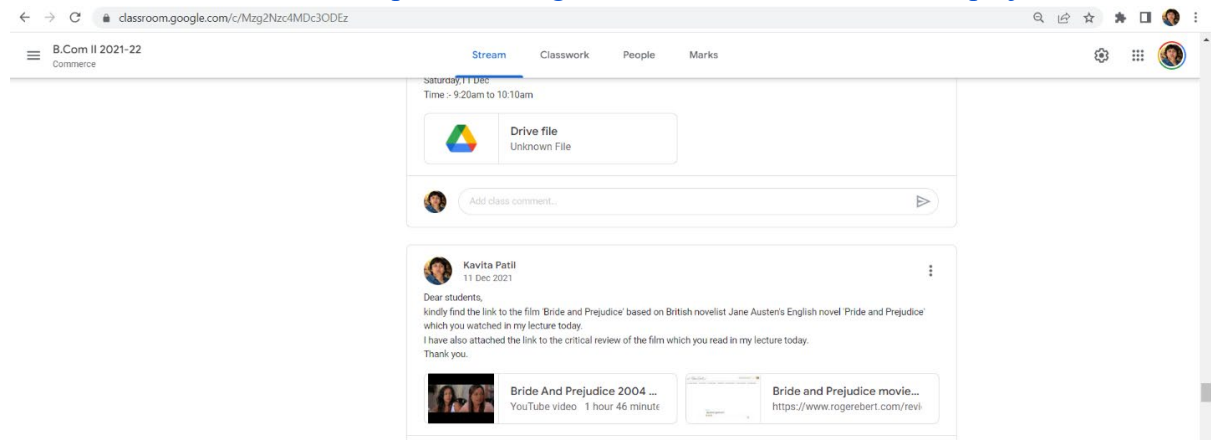
YouTube link of the film: <https://www.youtube.com/watch?v=t3kUSLdKzU4>

3. 'Bride and Prejudice'

This movie was screened in B.Com II class on December 11, 2021. This film is based on the Indian Marriage System and it was screened to make students aware of the marriage market in India and abroad. 28 students attended the screening. The students were also provided with a review of the film.

YouTube link of the film: <https://www.youtube.com/watch?v=O6cs4hUxSAc>

Link to review of the film: <https://www.rogerebert.com/reviews/bride-and-prejudice-2005>



4. 'Anne Frank's Diary'

This movie was screened on the occasion of International Women's Day on March 8, 2022, in B. Com III class to motivate students to take up adventures and what is needed to grow up and take up responsibilities of more than themselves. Overall, 16 students attended the screening online and 13 students attended the screening in Room no. 02. Overall, 29 students attended the screening.

YouTube link of the film: <https://www.youtube.com/watch?v=qAIRFyR6NyQ>

PART D

Language Skills Activities

1. Listening

Learners from all six classes were asked to listen to all the videos screened in their classes attentively to make them practice attentive listening. So, all the

movies and YouTube video screenings were a part of listening skill activities.

The following videos were screened in different classes exclusively:

B.A. I

- On February 23, 2022- A YouTube video explaining the story "Miriam's Letter" by Dhumketu was screened.
<https://www.youtube.com/watch?v=nAD0IGk7eQY>
- On March 3, 2022- A YouTube video of the animated version of Ruskin Bond's short story 'Tiger in the Tunnel' was screened as a part of a listening and story writing activity.
<https://youtu.be/PIyd8XSe8hE>
- On March 8, 2022- A YouTube video of the story 'The Wind on Haunted Hill' by Ruskin Bond was screened students were expected to write- the setting, characters, plot, conflict, theme, and narration of the story in their notebooks.
<https://youtu.be/wP2I7rW2rT8>

B.A II

- March 29, 2022- Screened the YouTube video explaining the concept of 'Brain Drain'.
<https://www.youtube.com/watch?v=xkkcmXIPxGw>
- March 31, 2022- Screened YouTube videos explaining 'Organ Donation'.
<https://www.youtube.com/watch?v=K4bS7YZjqhY>
<https://www.youtube.com/watch?v=EmitFig6f-M>
- March 31, 2022- Screened the YouTube videos explaining 'Environment Protection'.
<https://www.youtube.com/watch?v=MDUq13v6h-A>
<https://www.youtube.com/watch?v=CcFen49W1uY>
<https://www.youtube.com/watch?v=bKSGKFUBrGc>
- February 26, 2022- Screened the YouTube video explaining Child Labour.
<https://www.youtube.com/watch?v=RtoD5B1df1c>

BA III

- September 6, 2021- Students watched a YouTube Video based on the short story "The Meeting Pool" by Ruskin Bond.
<https://www.youtube.com/watch?v=T3dmkQHuzVE>
- September 25, 2021- Screened YouTube videos explaining the story "The Portrait of a Lady" by Kushwant Singh.
https://www.youtube.com/watch?v=jbr_ek-oAwU
<https://www.youtube.com/watch?v=IiRwdCS5Ugg>

B.Com I

- September 29, 2021- Screened the YouTube videos: "One Minute Fly" and "No Arms, No Legs, No worries" as a part of the discussion on Motivation and Raising Morale: the two objectives of downward communication.

<https://www.youtube.com/watch?v=6Wf8yEb1cwY>

<https://www.youtube.com/watch?v=6F8zK57Wa0A>

- February 4, 2022- Screened the YouTube videos explaining the Biography of the Greek philosopher Aristotle to introduce Aristotle's views on education and women.

https://www.youtube.com/watch?v=YTazZMcJU_M

<https://www.youtube.com/watch?v=X5b4uZAWadE>

- February 23, 2022- Screened the YouTube video consisting of fragments from Swami Vivekananji's speech from Chicago in the year 1893.

<https://www.youtube.com/watch?v=WIOtnn6meWA>

<https://www.youtube.com/watch?v=wP2I7rW2rT8>

2. Speaking

The ability to speak confidently and fluently is something which children will develop during their time at school, and something that will help them throughout their life. Speaking skills are defined as the skills which allow us to communicate effectively. They give us the ability to convey information verbally and in a way that the listener can understand. Speaking is an interactive process where information is shared, and if necessary, acted upon by the listener. So, it's important to develop both speaking and listening skills in order to communicate effectively. Speaking Skill was taught through screening of YouTube videos and practice of dialogues as well the PowerPoint Presentations on varied topics.

B.A. I

- November 16, 2021- Screened the YouTube video related to '44 Sounds of English'.

<https://www.youtube.com/watch?v=41m-igTNUkE>

- November 17, 2021- Screened the YouTube videos related to '44 Sounds of English'.

https://www.youtube.com/watch?v=bIBSjVw0j_I

https://drive.google.com/file/d/1_6aNkXiBboInRXgbOh8Cxm1UL3ITc3AC/view?usp=drive_web&authuser=0

B.A. II

- September 27, 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Greetings".

<https://www.youtube.com/watch?v=Fw0rdSHzWFY>

<https://www.youtube.com/watch?v=uajz1cBxKVs>

<https://www.youtube.com/watch?v=FNaisPIp2Lc>

- October 11, 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Starting and Ending a Conversation".

<https://www.youtube.com/watch?v=n0oUX9U5qTE>

<https://www.youtube.com/watch?v=4r4O66MBtaM>

- 13 Oct 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Inviting, Accepting Invitations, Thanking and Apologising- Conversations".

https://www.youtube.com/watch?v=TbITdAq_IQQ

<https://www.youtube.com/watch?v=pzbfQB7wgIc>

https://www.youtube.com/watch?v=P5G8-TR_T8A

B.A. III

- October 1, 2021- Shared the webpage link to "Daily English Dialogues" and a link to a YouTube video "Spoken English Learning Video" related to the Speaking Skill topic from the syllabus- 'Everyday Conversations'. Students practised the dialogues and watched the video in the lecture.

<https://thefluentlife.com/content/daily-english-dialogues-everyday-conversations/>

<https://www.youtube.com/watch?v=YUJUTDW4Yfo>

- October 8, 2021- Screened the YouTube videos "Telephonic Conversations" related to the Speaking Skill topic from the syllabus- 'Telephonic Conversations'. Students practised the conversations and watched the video in the lecture.

<https://www.youtube.com/watch?v=u-AUW72Rs1o>

<https://www.youtube.com/watch?v=gWOqA3pUaTk>

https://www.youtube.com/watch?v=aW1ht_JIHVM

<https://www.youtube.com/watch?v=z-QN9XhBody>

- October 9, 2021- Screened the YouTube videos "Simulated Interviews" from the Speaking Skill Unit from the syllabus which students practised and watched in the lecture.

<https://www.youtube.com/watch?v=ZOLCma2QbdE>

<https://www.youtube.com/watch?v=OhJWg-0qdI0>

- October 11, 2021- Screened a YouTube video "Simulated Debates: Whether women would be allowed combat roles in the war" from the Listening Skill Unit. The students watched the video and discussed the issue in the lecture.

<https://www.youtube.com/watch?v=XTM9qXEjy8A>

B.Com I

- March 26, 2022- Screened the YouTube motivational video 'No Arms, No Legs, No Worries' to motivate students to speak in English.

<https://www.youtube.com/watch?v=6F8zK57Wa0A>

3. Reading

The learners from all the six classes were asked to read the prescribed short stories, notes based on speaking and writing skill topics, Business Communication

theory loudly in the class and the faculty corrected their pronunciation, punctuation, stress, intonation related mistakes on the spot.

4. Writing

Writing requires making choices. We can help students most by teaching them how to see and make choices when working with ideas. We can introduce students to the process of generating and sorting ideas by teaching them how to use exercises to build ideas. With an understanding of how to discover and arrange ideas, they will have more success in getting their ideas onto the page in clear prose.

Through critical thinking exercises, students move from a vague or felt sense about course material to a place where they can make explicit choices about how words represent their ideas and how they might best arrange them. While some students may not recognize some of these activities as “writing,” they may see that doing this work will help them do the thinking that leads to easier, stronger papers. The teaching of writing skill topics was supplemented by screenings of YouTube videos.

B.A I

- September 22, 2021- Screened a faculty made OER based on the topic "Countable and Uncountable Nouns".
<https://screencast-o-matic.com/watch/cYft6pA7DS>
- October 7, 2021- Screened a YouTube video explaining the grammar topic "Word Formation".
<https://www.youtube.com/watch?v=WWvzHiif7H0>
- November 24, 2021- Screened a YouTube video explaining the difference between Formal and Informal Letters.
<https://www.youtube.com/watch?v=VADRoo3cPNE>
- December 8, 2021- Screened the YouTube videos explaining 'Formal and Informal Email Writing'.
https://www.youtube.com/watch?v=8_bkDS1B-Gs
https://www.youtube.com/watch?v=fMV7fFh_ZuM
https://www.youtube.com/watch?v=_rv7QvdvMAY
- December 9, 2021- Screened the YouTube video explaining 'Difference between Email and Letter Writing'.
https://www.youtube.com/watch?v=MqS_bbq1RzQ
- March 2, 2022- Screened the YouTube videos explaining basics of 'Story Writing'.
<https://www.youtube.com/watch?v=R1ahI0K22Hs>
<https://www.youtube.com/watch?v=q94PrPhr7BQ>

- March 29, 2022- Screened the YouTube video explaining the concept of 'Brain Drain'.
<https://www.youtube.com/watch?v=xkkcmXIPxGw>
- March 31, 2022- Screened the YouTube videos explaining 'Organ Donation'.
<https://www.youtube.com/watch?v=K4bS7YZjqhY>
<https://www.youtube.com/watch?v=EmitFig6f-M>
- March 31, 2022- Screened the YouTube videos explaining 'Environment Protection'.
<https://www.youtube.com/watch?v=MDUq13v6h-A>
<https://www.youtube.com/watch?v=CcFen49W1uY>
<https://www.youtube.com/watch?v=bKSGKFUBrGc>

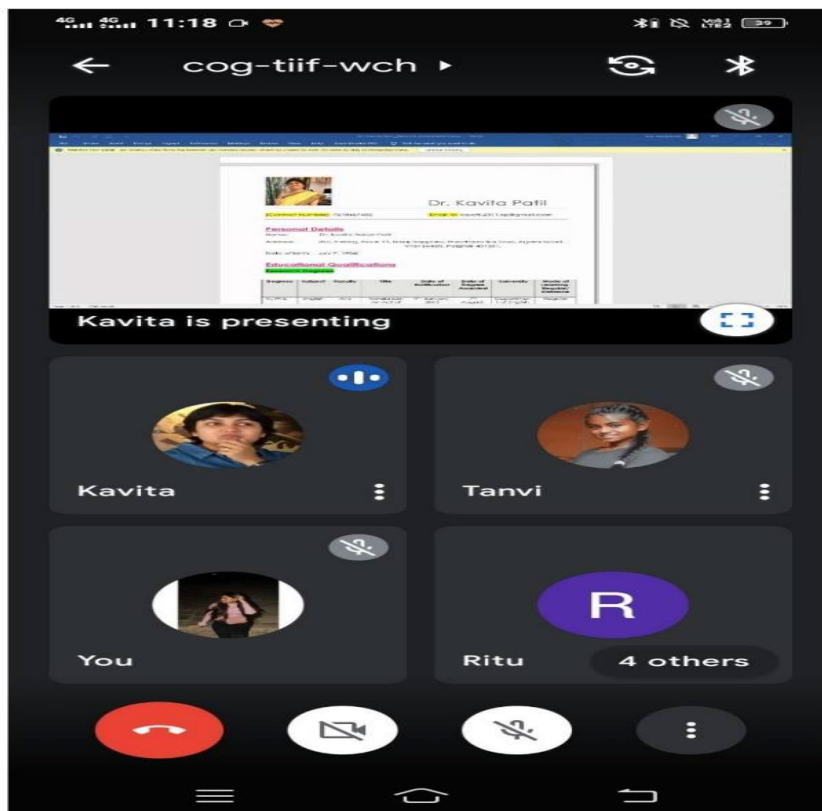
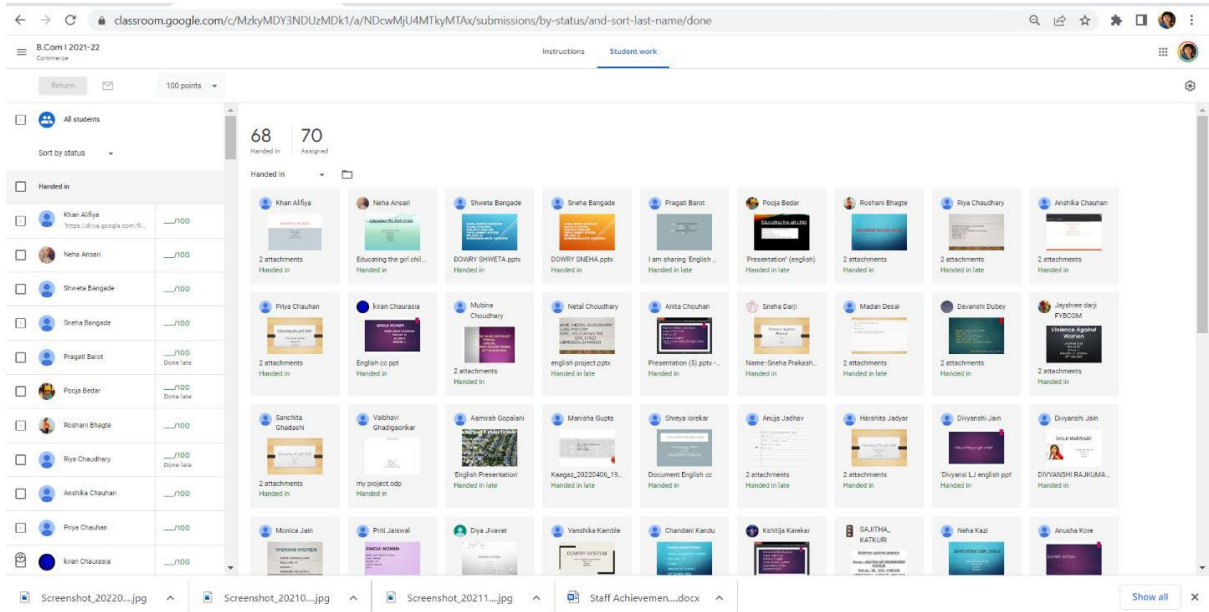
B.A II

- October 14, 2021- Screened the YouTube videos related to the UNIT 3 "Informal Letters: Difference between Formal and Informal Letters and Format of Informal Letters".
<https://www.youtube.com/watch?v=tTcL-SWT-wo>
https://www.youtube.com/watch?v=_7PZMXnOXhU
- October 18, 2021- Screened the YouTube videos related to the UNIT 3 "Informal Letters: Format and Sample".
<https://www.youtube.com/watch?v=qO92of2ffqY>
https://www.youtube.com/watch?v=hfyq6J_1e2Y
- November 22, 2021- Screened the YouTube videos related to the topic 'Rearranging Jumbled Sentences into a Paragraph'.
https://www.youtube.com/watch?v=KYEu_2wun8Q
- November 25, 2021- Screened the YouTube Video explaining 'Paragraph Writing'.
<https://www.youtube.com/watch?v=L1J9ZPVydrC>
- March 2, 2022- Screened the two YouTube videos explaining 'Report Writing'.
<https://www.youtube.com/watch?v=NTBwOMfh-Q>
<https://www.youtube.com/watch?v=860LtRxP3rw>
- 17 March 17, 2022- Screened the YouTube video explaining 'Enquiry Letters'.
<https://www.youtube.com/watch?v=OD3jrdTNooM>
- 24 March, 2022- Screened the YouTube video explaining 'How to Write a Complaint Letter?'.
https://www.youtube.com/watch?v=UCITb0O_JL8
- March 28, 2022- Screened the YouTube video explaining 'Adjustment Letters'.
<https://www.youtube.com/watch?v=M-8VpKT-yqY>

B.A III

- March 3, 2022- Screened the YouTube video explaining the topic 'Essay Writing'.
<https://www.youtube.com/watch?v=RodUHLwVabA>
- March 26, 2022- Screened the YouTube videos explaining 'Letter to the Editor about the bad condition of the roads'.
<https://www.youtube.com/watch?v=CsVvdglpx-Q>
<https://www.youtube.com/watch?v=uNBF1cokecY>


- March 26, 2022- Screened the YouTube video explaining 'Letter to the editor regarding noise pollution'.
<https://www.youtube.com/watch?v=IEot0TCiPV8>
- March 26, 2022- Screened to the YouTube video explaining 'letter to the editor regarding frequent breakdown of electricity'.
https://www.youtube.com/watch?v=ewLNaUjy_oc



X In call messages

11th and 12th -02
B.A-3 years
B.Ed_ 2 years
M.A-2 years
Experience -02
Total-27
The age of the candidate -27
The years which she was born -1993

 Kavita Patil 4 min
Birth to 6 years- 6 years
1st to 10th- 10 years


 Kavita Patil 3 min
11th and 12th- 2 years
B.A - 3 years
B.Ed- 2 years
M.A- 2 years
Experience- 2 years

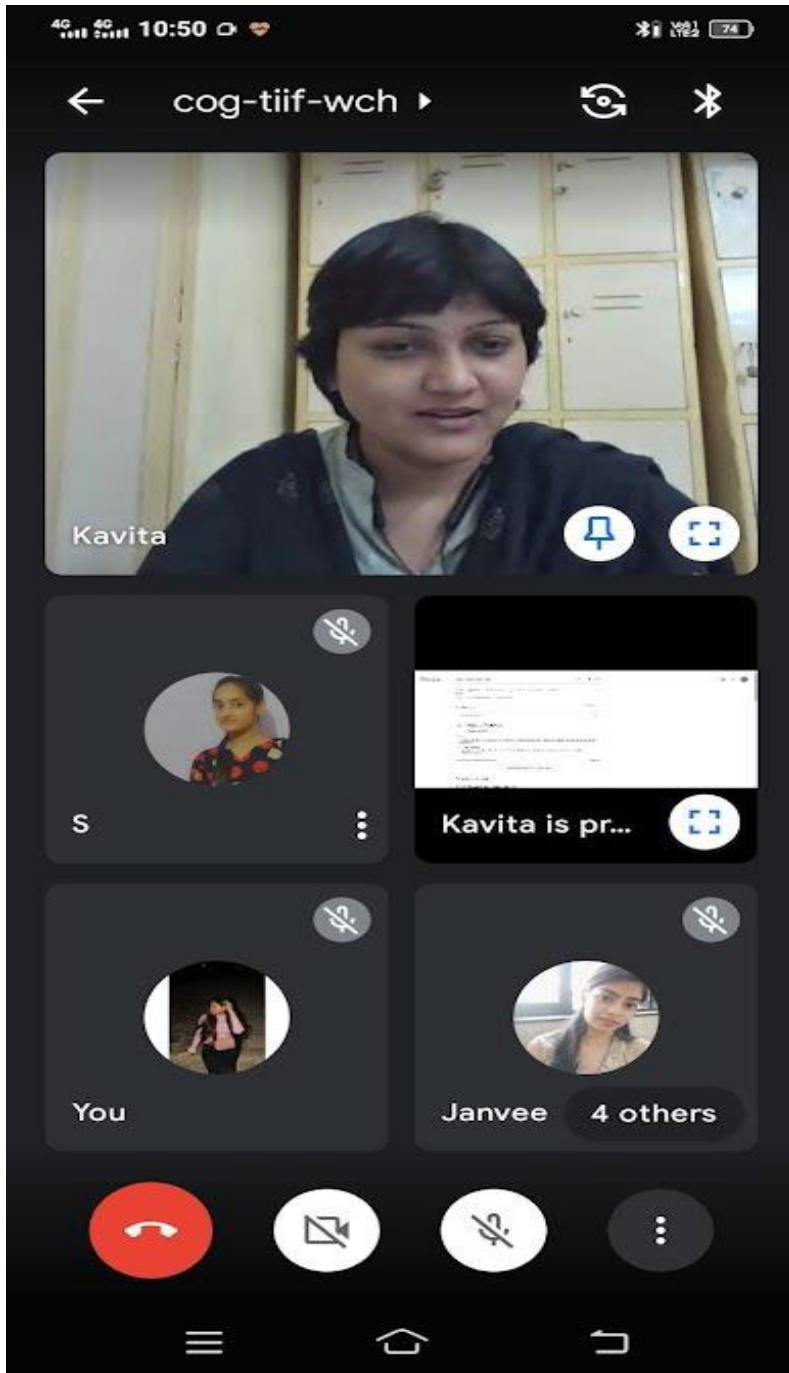
 S Shukla 2 min
27

 You 2 min
27

 Divya Mali 2 min
27

 Janvee Pal 2 min
27

Send message 



PART E

Grammar and Vocabulary

Games and Dictionaries: English word recognition language game was conducted in B.A I class to make students guess the word and also to activate their passive vocabulary as an elementary aspect of counteractive teaching. B.A I students were taught to use English to English especially Oxford English pocket dictionary and to identify the part of speech of the word. They were also made familiar with the online dictionary “define ---” and suggested using the dictionary at times.

Mobile Apps: Students were introduced to smartphone apps like ‘BBC Learning English,’ ‘British English Listening,’ ‘Cambridge 1500 English Conversations,’ ‘Cambridge Advanced Learners’ Dictionary,’ ‘1000 English Stories’ and were motivated to download and use these apps to improve their grammar and vocabulary as well as language skills like listening, speaking, reading, and writing.

Online Grammar and Vocabulary Quizzes

Students were given links to online quizzes to check whether the objectives of teaching grammar and vocabulary were achieved. The learners were taught prescribed grammar and vocabulary topics and were given online quizzes from <https://www.englishclub.com/esl-quizzes/> website as classwork: quizzes based on

B.A I

- December 22, 2021- 'Subject-verb Agreement Explained and Quiz'.
https://www.quia.com/quiz/281290.html?AP_rand=837336587
<https://www.englishclub.com/grammar/subject-verb-agreement.htm>
https://www.proprofs.com/quiz-school/playquiz/?title=subjectverb-agreement-exercise_3
- January 4, 2022- 'Verb-Tenses'.
<https://www.englishclub.com/grammar/verb-tenses.htm>
- January 5, 2022- 'Present Simple Tense Explained and Quiz' based on it.
https://www.englishclub.com/grammar/verb-tenses_present-simple.htm
- January 6, 2022- 'Present Tense Explained and Quiz'.
<https://www.englishclub.com/gr>

[ammар/verb-tenses_present-continuous.htm](http://www.englishclub.com/grammar/verb-tenses_present-continuous.htm)

https://www.englishclub.com/grammar/verb-tenses_present-perfect.htm

https://www.englishclub.com/grammar/verb-tenses_present-perfect-continuous.htm

https://www.englishclub.com/grammar/verb-tenses_present-simple.htm

- February 8, 2022- Revision of grammar topic "Synonyms and Antonyms" by attempting 50 questions given in the quizzes.
<https://www.edudose.com/english/antonyms-questions-answers/>
<https://www.edudose.com/english/antonyms-questions-answers/>
- February 15, 2022- The quiz based on the grammar topic 'Word Formation'.
<https://quizizz.com/admin/quiz/58a3690c3973d9ff0fb8eb41/word-formation>

B.A II

- September 30, 2021- The webpage from the website englishclub.com explaining a grammar topic from the syllabus 'Preposition.'
<https://www.englishclub.com/grammar/preposition-what.htm>
- December 9, 2021- 'Present Perfect Tense and Present Perfect Continuous Tense Explained and Quiz' based on it from English club website.
https://www.englishclub.com/grammar/verb-tenses_present-perfect.htm
https://www.englishclub.com/grammar/verb-tenses_present-perfect-continuous.htm
- December 6, 2021- 'Simple Present and Present Continuous Tense Explained and Quiz' based on it from English club website.
https://www.englishclub.com/grammar/verb-tenses_present-simple.htm
https://www.englishclub.com/grammar/verb-tenses_present-continuous.htm
- December 13, 2021- 'Simple Past Tense Explained and Quiz' based on it from English club website.
https://www.englishclub.com/grammar/verb-tenses_past.htm
https://www.englishclub.com/grammar/verb-tenses_past_quiz.htm
- December 15, 2021- 'Past Perfect Tense Explained and Quiz'.
https://www.englishclub.com/grammar/verb-tenses_past-perfect.htm
https://www.englishclub.com/grammar/verb-tenses_past-perfect-quiz.htm
- December 20, 2021- 'Past Perfect Continuous Tense Explained and Quiz'.
https://www.englishclub.com/grammar/verb-tenses_past-perfect-continuous.htm
- December 20, 2021-'Simple Future Tense Explained and Quiz'.
https://www.englishclub.com/grammar/verb-tenses_future.htm

B.A III

- December 10, 2021- 'Repairing Run-on Sentences- Quiz' based on the topic 'Sentence Formation' from English club website.
http://guidetogrammar.org/grammar/quizzes/runons_quiz.htm
- December 13, 2021- 'Identify the Correct Sentence from the following'.
<https://www.niu.edu/writingtutorial/grammar/quizzes/GrammarSelfTest.htm>

<https://www.indiabix.com/verbal-ability/sentence-correction/>

- February 17, 2022- 'Wh-questions'. The quizzes consist of 30 questions.
https://www.proprofs.com/quiz-school/playquiz/?title=whquestions_1
<https://quizizz.com/admin/quiz/5ad70bf8def46c0019673d13/wh-question-words>
<https://www.englishclub.com/vocabulary/wh-question-words-quiz.php>
- March 31, 2022- 'Wh- Questions'.
<https://www.englishclub.com/vocabulary/wh-question-words-quiz.php>
- March 31, 2022- 'Main Verbs and Supporting Verbs'.
<https://www.englishclub.com/grammar/verbs-classification-main.htm>
<https://www.englishclub.com/grammar/verbs-classification-helping.htm>
<https://www.usingenglish.com/quizzes/42.html>

B.Com I

- December 22, 2021- 'Articles and Prepositions Explained and Quizzes'.
<https://www.englishclub.com/grammar/determiners-quiz.htm>
<https://www.englishclub.com/vocabulary/prepositions-movement-quiz.php>
<https://www.englishclub.com/vocabulary/prepositions-of-place-quiz.htm>
<https://www.englishclub.com/grammar/prepositions-at-in-on-time.htm>
- January 7, 2022- 'Active/Passive Voice'.
<https://www.englishclub.com/grammar/passive-voice.htm>
<https://www.englishclub.com/grammar/passive-voice-quiz.htm>

The screenshot shows a Google Classroom interface for a class named 'B.A I 2021-22 Arts'. The stream is active, showing two posts from the teacher, Kavita Patil. The first post, dated 4 Jan, asks students to find a link to the grammar topic 'Verb-Tenses' and includes a link to 'The 12 Basic English Tense...' on englishclub.com. The second post, dated 22 Dec 2021, asks students to find links to 'Subject-verb Agreement Explained and Quiz' and includes three links: a Quia quiz, an englishclub.com page, and a proprofs.com quiz. Both posts have a comment box for students to add class comments.

classroom.google.com/c/Mzg2OTUyMzQ5Mzc3

B.A II 2021-22
Arts

Stream Classwork People Marks

Kavita Patil
10 Dec 2021

Dear students,
Kindly find the links to 'Simple Present and Present Continuous Tense Explained and Quiz' based on it from English club website which you read and solved in my lecture on 6th December, 2021.
Thank you.

Present Simple | Grammar ...
<https://www.englishclub.com/gr...>

Present Continuous | Gra...
<https://www.englishclub.com/gr...>

1 class comment

Vaidehi Purohit 22 Dec 2021
Done.

Add class comment...

Kavita Patil
9 Dec 2021

Dear students,
Kindly find the links to 'Present Perfect Tense and Present Perfect Continuous Tense Explained and Quiz' based on it from English club website which you read and solved in my lecture today.
Thank you.

Present Perfect Tense | Gr...
<https://www.englishclub.com/gr...>

Present Perfect Continuou...
<https://www.englishclub.com/gr...>

10:48

cog-tiif-wch

2. We can change the person's words into our own words (**reported speech**).

direct speech (exact words)	reported speech (my words)
He said: "I love you."	He said that he loved me.

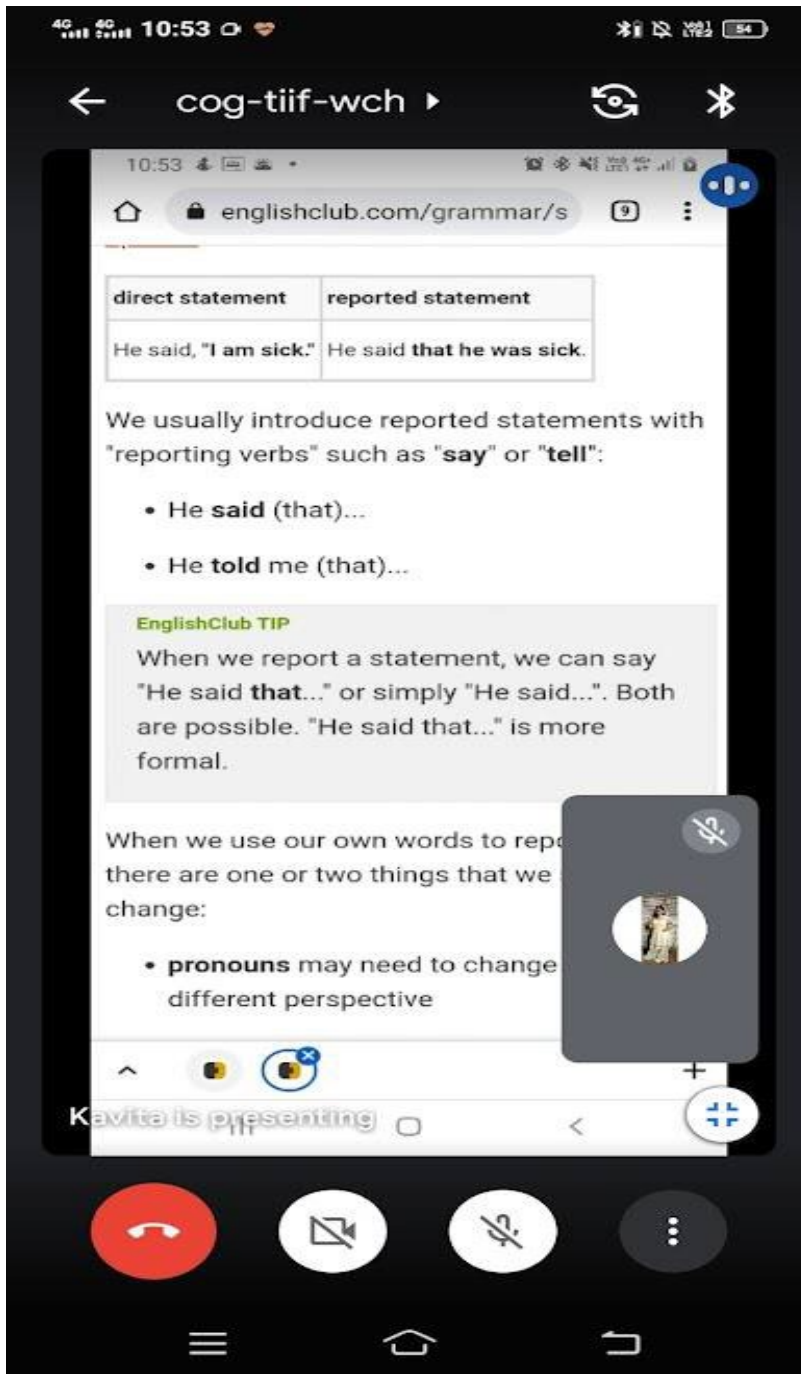
EnglishClub TIP
Reported speech is not really difficult. It is more a matter of logic and common sense. You probably have the same concept in your own language, where you use your own words to say what somebody has said or written.

In this lesson we learn about the structure that we use when another person has said, and rules...

Now we will look at:

- **Reported Statements**
- **Backshift**

Kavita is presenting



Screening of Short YouTube Videos

Screened short YouTube videos explaining various grammar topics.

B.A I

- October 7, 2021-Screened a YouTube video explaining the grammar topic "Word Formation".
<https://www.youtube.com/watch?v=WWvzHiif7H0>
- December 21, 2021- Screened the YouTube videos explaining the grammar topic 'Subject-Verb Agreement'.
<https://www.youtube.com/watch?v=tySLFboxzyM>
<https://www.youtube.com/watch?v=fnNqO4dyHHE>
- January, 4, 2022- Screened the YouTube video explaining 'Verb-Tenses'.
<https://www.youtube.com/watch?v=htYbnd9Pnos>

B.A II

- September 27, 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Greetings".
<https://www.youtube.com/watch?v=Fw0rdSHzWFY>
<https://www.youtube.com/watch?v=uajz1cBxKVs>
<https://www.youtube.com/watch?v=FNaisPIp2Lc>
- 29 Sept 2021- Screened the YouTube video related to the grammar topic "Prepositions".
<https://www.youtube.com/watch?v=HRZZIwIHeUM>
- October 11, 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Starting and Ending a Conversation".
<https://www.youtube.com/watch?v=n0oUX9U5qTE>
<https://www.youtube.com/watch?v=4r4O66MBtaM>
- October 13, 2021- Screened the YouTube videos related to the UNIT 2 "Listening and Speaking Skill: Inviting, Accepting Invitations, Thanking and Apologizing- Conversations"
https://www.youtube.com/watch?v=TbITdAq_IQQ
<https://www.youtube.com/watch?v=pzbfQB7wgIc>
https://www.youtube.com/watch?v=P5G8-TR_T8A

B.A III

- November 26, 2021- Screened the YouTube video explaining 'Direct, Indirect Speeches'.
https://www.youtube.com/watch?v=PXfk4oxEE_w

- December 3, 2021- Screened the YouTube video which is based on the topic 'Sentence Formation'.

<https://www.youtube.com/watch?v=-JS2bH7sQ-8>

- February 17, 2022- Screened the YouTube video explaining the grammar topic 'Wh-questions'.

<https://www.youtube.com/watch?v=GU3zbzlrKk>

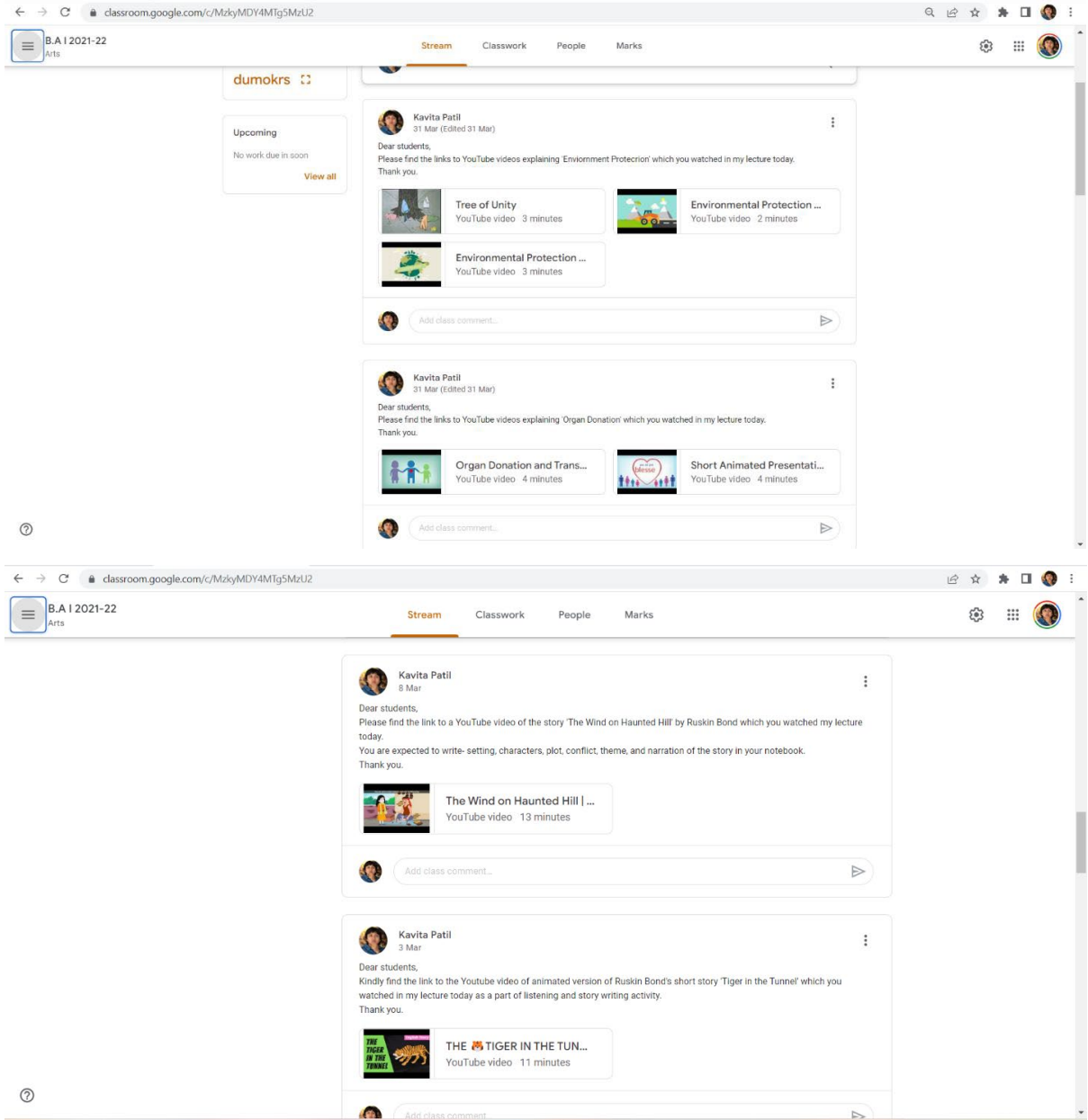
B.Com I

- December 22, 2021- 'Articles and Prepositions Explained.

<https://www.youtube.com/watch?v=HRZZIwIHeUM>

- January 7, 2022- Screened a YouTube video explaining 'Active/Passive Voice'.

<https://www.youtube.com/watch?v=nXQkFacZvS4>



PART F

Discussion on Gender Issues and Screening of YouTube Videos

Even though it's the 21st century, gender inequality is still a prominent issue in India and around the world. For this issue to improve, both men and women need to be on the same page. The youth is the hope for our future. Teaching students

about gender equality and its impacts at a young age makes all the difference in creating equal opportunities for everyone despite their gender.

Gender inequality is not a new issue, and in order to make it a thing of the past, we all need to be educated on it and understand why it is so wrong. Teaching students about the matter is the first step, and there are many YouTube videos available online to aid the teaching of gender-related topics in the class. Along with the discussion on the below-mentioned gender issues, the YouTube videos were also shown in the online classes and the links to summaries of the short stories were also shared.

B.A I

- September 29, 2021- Screened a YouTube video explaining the summary and themes of the story "Girls" by Mrinal Pandey.

<https://www.youtube.com/watch?v=RltuY4hNExQ>

BA II

- September 6, 2021- Screened the YouTube video based on the life of Attia Hosain.

<https://www.youtube.com/watch?v=rMm4CZAJRto>

- September 15, 2021- Screened a YouTube video introducing the woman writer Kamala Das.

<https://www.youtube.com/watch?v=tJ3oauxYZRI>

- January 19, 2022- Screened the YouTube video "Introduction to Shashi Deshpande and a Summary of the story "My Beloved Charioteer".

<https://www.youtube.com/watch?v=r0uWOf2icw>

- January 19, 2022- Played an Audio Podcast explaining Shashi Deshpande's "My Beloved Charioteer."

https://drive.google.com/file/d/1rYxNGBSB4OnviPUXW6y8A3VI1bspzHHV/view?usp=drive_web&authuser=0

B.Com I

- October 8, 2021- Screened the link to a YouTube video of the short film "Muskaan! An animated short film on Gender Equality and Female Foeticide" as a part of the discussion on the lessons from Empowerment English.

<https://www.youtube.com/watch?v=daaSnsV7WP4>

- October 13 2021- Screened a YouTube video on "Violence Against Women" as a part of the discussion on the lessons from Empowerment English.

<https://www.youtube.com/watch?v=pc7w8XCxQu8>

- February 23, 2022- Screened the YouTube video explaining life of the queen Ahilya Bai Holkar.
<https://www.youtube.com/watch?v=dN88kL3E1Lc>
- February 25, 2022- Screened the YouTube videos explaining biased books.
<https://www.youtube.com/watch?v=SMOV3nHNyOQ>
<https://www.youtube.com/watch?v=4viXOGvvu0Y>
- September 27, 2021- Screened the YouTube videos related to the topic "Matrimonial Advertisements".
<https://www.youtube.com/watch?v=5JNvAhc03HU>
<https://www.youtube.com/watch?v=ClpHfBGcYpk>
- September 29, 2021- Screened one of the episodes of Satyamev Jayate from minutes 47 to 57 where the Indian Feminist Writer Kamala Basin discussed the issue of eve-teasing while discussing the issue of 'eve-teasing.'
<https://www.youtube.com/watch?v=vuo4wbREE4U>
- October 1, 2021- Screened the YouTube video related to the topic "Matrimonial Advertisements".
<https://www.youtube.com/watch?v=Y6ZPGp2ukMk>

B.Com III

- September 6 2021- Screened the YouTube video "Lalitambika Antarjanam: Life and Works".
<https://www.youtube.com/watch?v=IeljvXNSEZw>
- September 7, 2021- Screened the YouTube video "Indian Women Writers: An E-Pathshala Module".
<https://www.youtube.com/watch?v=vQsJ0EGkR3U>
- September 15, 2021- Screened the YouTube videos "Revenge Herself" by Lalitambika Antarjanam.
<https://www.youtube.com/watch?v=DN26mRqHElw>
<https://www.youtube.com/watch?v=P93kcsWHWNc>
- October 4, 2021- Screened the YouTube video "Girls" by Mrinal Pandey.
<https://www.youtube.com/watch?v=RltuY4hNExQ>
- October 11, 2021- Screened the YouTube video of the Doordarshan telefilm "Chauthi ka Jaura" by Ismat Chughtai.
<https://www.youtube.com/watch?v=QbwENLPYjAc>
- October 12, 2021- Screened the YouTube video entitled "Ismat Chughtai: An Icon of Urdu Literature" by Ismat Chughtai.
<https://www.youtube.com/watch?v=Mkln8zgPGtc>
- October 20, 2021- Screened the YouTube videos related to the short story "Draupadi" by Mahasweta Devi.
<https://www.youtube.com/watch?v=t3rWWj0oEMg>
<https://www.youtube.com/watch?v=LfQmCcrzy14>

- February 12, 2022- Screened the YouTube videos introducing to the writer Shahi Deshpande.
<https://www.youtube.com/watch?v=twjAucgwOr8>
<https://www.youtube.com/watch?v=ESc7DvQIFQI>
- February 14, 2022- Screened the YouTube video explaining the short story "My Beloved Charioteer" and a link to my audio podcast summarising the same.
<https://www.youtube.com/watch?v=r0uWOTf2icw>
https://drive.google.com/file/d/1rYxNGBSB4OnviPUXW6y8A3VI1bspzHHV/view?usp=drive_web&authuser=0
- March 15, 2022- The link to summary of the story "Her Mother" by Anjana Appachana.
<https://sites.google.com/site/jeltals/archive/3-1/2-traditional-and-reconstructed-women-in-anjanaappachana#:~:text=In%20the%20story%20%E2%80%9C%20Her%20Mother%E2%80%9D%20the%20mother%20sends%20the%20proposal,woman%E2%80%9D%20%28Beauvoir%20496%29.>
- March 26, 2022- The link to the summary of the story "My Farewell Party" by Anita Desai.
<https://csrags.wordpress.com/2018/05/23/review-of-anita-desais-short-story-the-farewell-party/#:~:text=Anita%20Desai%20explores%20the%20shades,the%20event%20is%20a%20success.>

The screenshot shows a Google Classroom interface. At the top, the browser address bar displays the classroom URL. Below it, the classroom name 'B.Com II 2021-22' and the subject 'Commerce' are visible. The page title is 'Power Point Presentation on 'Women at Home and in The World''. On the left, a list of students is shown with their names and scores (all 100). The main area displays a grid of student submissions, each with a thumbnail and the student's name. The submissions are organized into two columns: 'Handed in' (47 items) and 'Assigned' (26 items). The grid shows various PowerPoint presentations and attachments from students like Krunika Ankam, Shradha Bane, Vanchita Bhole, Aachal Chavasia, Sonali Desai, Shouhary dimgal, MAHEK DOOH, mansi galwad, Sujata Giri, ANJALI GUPTA, shruvi gupta, Dilani Jadhav, Prangla Kamble, Suvrera Kanchan, Neha Kancholia, soni khat, Krunika markar, pooja mahand, Naveeka Mandavkar, Simi Mehta, Aysha Memon, Alka Mishra, Nandini Padma, Likha Patil, Nandini Padesthi, Sheetal Padesthi, Heeral Parmar, Druj Pasi, poonam purshit, and Priyanka Purshit.

PART G

Business Communication

Communication needs to be effective in business. Business communication involves constant flow of information. Feedback is integral part of business communication. It is essential for success and growth of an organization. Business Communication is goal oriented. The rules, regulations and policies of a company must be communicated to people within and outside the organization. Business Communication is regulated by certain rules and norms. The Business Communication topics are a part of B.Com I/II/III syllabus. These topics were taught with the help of screening of YouTube videos.

B.com I

- September 18, 2021- Screened a YouTube video based on "The Process of Communication".
https://www.youtube.com/watch?v=4Z1BIeje_ko
- September 22, 2021- Screened the YouTube videos explaining 'The Process of Communication' and 'Channels of Communication'.
<https://www.youtube.com/watch?v=eOwj2Y-Sbk>
<https://www.youtube.com/watch?v=1WWjbHHPVP0>
- September 24, 2021- Screened the YouTube video explaining "Objectives of Communication".
<https://www.youtube.com/watch?v=vNG6NcLNQ34>
- September 25, 2021- Screened the YouTube video explaining "Objectives of Downward Communication".
<https://www.youtube.com/watch?v=JdELcAO6UMo>
- October 20, 2021- Screened the YouTube videos explaining 'Verbal and Non-verbal Communication and 'Verbal Communication: Oral and Written Communication'.
<https://www.youtube.com/watch?v=akfatVK5h3Y>
<https://www.youtube.com/watch?v=lZ41JRjDu5Q>
- October 20, 2021- Screened the YouTube video explaining the Types of Non-Verbal Communication.
<https://www.youtube.com/watch?v=Wmq54xqlDvg>
- November 20, 2021- Screened the YouTube video explaining the 'Barriers to Communication'.
<https://www.youtube.com/watch?v=NNVZxTkiX1Y>
- December 4, 2021- Screened a YouTube video explaining 'Letters of Enquiries and Replies'.

https://www.youtube.com/watch?v=57iS7_i51WE

- December 8, 2021- Screened a YouTube video explaining 'How to make a Quotation'.
<https://www.youtube.com/watch?v=SI5P3aUgk6Q>
- March 2, 2022- Screened the YouTube videos explaining 'Orders and Replies'.
<https://www.youtube.com/watch?v=yN3rJedMGco>
<https://www.youtube.com/watch?v=sksup4nCh3M>
- March 25, 2022- Screened the YouTube video explaining 'Complaints, Claims, and Adjustments'.
https://www.youtube.com/watch?v=vP_wPQv_Sq4

B.Com II

- September 6, 2021- Screened the YouTube video explaining various types of charts and graphs.
<https://www.youtube.com/watch?v=uHRqkGXX55I>
- October 8, 2021- Screened the YouTube video related to the topic "Status Inquires and Credit Letters".
<https://www.youtube.com/watch?v=dpKaqjzEHfQ>
- October, 8 2021- Screened the YouTube video related to the topic "Status Inquires and Credit Letters".
<https://www.youtube.com/watch?v=dpKaqjzEHfQ>
- November 13, 2021- Screened the YouTube videos based on the topic 'Collection Series Letters'.
<https://www.youtube.com/watch?v=OrP6x-PAnLo>
<https://www.youtube.com/watch?v=dggdoC7VdaM>
- November 13, 2021- Screened the YouTube videos based on the topic 'Notice, Agenda, Minutes'.
<https://www.youtube.com/watch?v=gamJROG7eOw>
- November 27, 2021- Screened a YouTube video explaining 'Circular Writing'.
<https://www.youtube.com/watch?v=plHy2FcBxtA>
- November 29, 2021- Screened a YouTube video explaining 'Memorandums'.
<https://www.youtube.com/watch?v=ZQaNPzzT3yE>
- January 3, 2022- The link to the Quiz based on Interpretation of Data.
<https://quizizz.com/admin/quiz/5deef5d74e1c70001c927106/data-interpretation>
- February 21, 2022- Screened a YouTube video explaining 'Business Meetings and Types'.
<https://www.youtube.com/watch?v=iAzPjqGo4d8>
- February 26, 2021- Screened a YouTube video explaining 'Meetings and Types'.
<https://www.youtube.com/watch?v=iAzPjqGo4d8>
- March 7, 2022- Screened the YouTube video explaining 'Internet-Advantages and Disadvantages'.
https://www.youtube.com/watch?v=w17X0ft_Dew

- March 7, 2022- Screened the YouTube video explaining 'Email- Advantages and Disadvantages'.

<https://www.youtube.com/watch?v=UE-xc9GYvAs>

- March 12, 2022- Screened a YouTube videos explaining 'Video Conferencing'.

<https://www.youtube.com/watch?v=lji3wkMn5YM>

<https://www.youtube.com/watch?v=9UUziS1qgZE>

B.Com III

- September 25, 2021- Screened the YouTube videos explaining Market Survey Tips and Survey Questions.

<https://www.youtube.com/watch?v=gy4Xyfcbpic>

<https://www.youtube.com/watch?v=n34OnLnKzIg>

- November 23, 2021-Screened a YouTube video explaining the topic 'Sales Letters'.

<https://www.youtube.com/watch?v=mYLqvJou5Uo>

- November 27, 2021- Screened a YouTube video explaining the difference between 'Circulars and Sales Letters'.

<https://www.youtube.com/watch?v=RkWL5Zqo3NI>

- February 28, 2022- Screened the YouTube videos explaining ‘Types and Essentials of Business Reports.’

<https://www.youtube.com/watch?v=WEETFd0fG88>

<https://www.youtube.com/watch?v=B452SwuIsyo>

- April 5, 2022- Screened a YouTube video explaining 'Role and Function of Public Relations'.

<https://www.youtube.com/watch?v=7yq34Wb4fNs>

classroom.google.com/w/Mzg2Nzc4MDC3ODEz/t/all

B.Com II 2021-22
Commerce

Stream Classwork People Marks

+ Create Google Calendar Class Drive folder

All topics

- Interviews and Its T...
 - Interviews and Its Types Due 15 Apr, 23:59
- Job Acceptance, Le...
 - Job Acceptance, Leave Note, and Resignat... Due 4 Apr, 23:59
- Job Application and...
 - Job Application and Resume Due 26 Mar, 11:59
- Electronic Communi...
 - Electronic Communication Due 7 Mar, 23:59
- Meetings: Types, ad...
 - Meetings: Types, advantages, disadvantages, ... Due 3 Mar, 11:59

①